

Referral and Support Links

Policy

Lions Emergency Accommodation Centre Inc. (LEAC) will establish effective referral and support links with relevant local, regional and state-wide agencies to assist clients and eligible persons to access the most appropriate housing and other services.

Procedure

LEAC will ensure that practitioners from relevant service providers and agencies are invited to participate in formal and informal processes within the Organisation to further good communication and information flow between the staff of LEAC and staff of other agencies.

The Co-ordinator will appoint representatives from the staff to attend local, regional and state-wide meetings of relevant networks, inter-agency forums, information presentations and service provider workshops.

The Co-ordinator will ensure that information, agreements and referral protocols between support agencies and the Organisation are kept current and accessible in order to provide correct information to clients and staff.

LEAC will keep informed by subscribing to newsletters and journals of relevant social and community housing organisations, peak bodies, and industry and professional bodies.

All staff is responsible for collecting resource information and maintaining the library to ensure its currency.