

Allocation of Housing

Policy

When a vacancy occurs in any of Lions Emergency Accommodation Centre Inc. (LEAC) housing stock, it will be offered to the client who in the judgement of the staff has the greatest need.

Procedure

All LEAC housing is short-term crisis accommodation for people who are homeless or from domestic and family violence. Waiting lists are not kept but if a vacancy is expected within three days, relevant information will be collected from applicants to assess their eligibility for crisis housing.

Staff will assess the applicants based on the highest need.

Eligibility for the shelter will be assessed according to the safety and security of the client and the existing residents.

Whenever possible, the prospective tenant will be asked to come to the office for an interview. If this is not practicable, an Intake Form will be completed over the phone.

Applicants may be offered the opportunity to view the property prior to accepting the tenancy excepting in the case of the shelter.

All housing, other than the shelter, will be offered to tenants with an initial four-week lease with a maximum of twelve weeks. Length of housing in the shelter is according to need.